

## Summer Employment Opportunity

### Pastoral Ministries Intern

Insight for Living Canada – Abbotsford BC

Canada Summer Student Job postings are dependent on government funding.

### About the Position

Projected Start: May 14, 2018—minimum 8 weeks up to 16 weeks / 30 hours per week/ Pay \$15 per hour

The successful candidate will assist in in pastoral ministries tasks such as cataloguing and systematizing correspondence, preparing template responses for common inquiries, answering phones, assisting with implementing communications plans, assisting with outbound calling campaigns, and assisting with acquisition, conversion, and retention strategies.

### The ideal candidate will meet the following qualifications:

- Is between 15 and 30 years of age
- Is a Canadian citizen, permanent resident, or an individual to whom refugee protection has been conferred
- Is enrolled in full-time schooling in both the Spring 2018 semester and the Autumn 2018 semester
- Is a post-secondary student studying either communications, customer service fields, marketing, or not-for-profit fundraising
- Has strong interpersonal skills and is willing and able to work with and relate respectfully to co-workers and constituents
- Is self-motivated and a team player

### Field of study to benefit from this position:

For the student studying pastoral ministries, theology, or Biblical studies this will provide hands-on experience in dealing with difficult questions as well as building relationships with people of all ages. The duties in this position will also benefit anyone pursuing a career in general Christian studies, not-for-profit management, and customer service fields by providing hands-on experience with donor relations, pastoral/constituent care, and strategy creation and implementation.

### Accountability:

The pastoral ministries intern is accountable to and mentored by the executive director. It is crucial to understand and support the mission and core values of IFLC.

### Mission:

Excellence in the Communication of Biblical Truth and its Application

### Insight for Living Core Values:

Character in ourselves  
Honour for others  
Accountability for our motives and actions  
Grace in our relationships  
Excellence in our pursuits  
Glory to our God  
Joy in our atmosphere

### To apply please submit a cover letter and resume to [info@insightforliving.ca](mailto:info@insightforliving.ca).

Applications will be received until July 9, 2018 or until the position is filled. We thank all applicants, however, only those selected for interviews will be contacted.