

Summer Employment Opportunity

Development Special Projects Intern

Insight for Living Canada – Abbotsford BC

Canada Summer Student Job postings are dependent on government funding.

About the Position

Projected Start: April 18, 2017—up to 16 weeks / 30 hours per week/ Pay \$15 per hour

The successful candidate will assist in donor relation tasks such as calling campaigns, proposal writing, tracking metrics on campaigns, carrying out acquisition, conversion, and retention strategies.

The ideal candidate will meet the following qualifications:

- Is between 15 and 30 years of age
- Is a Canadian citizen, permanent resident, or an individual to whom refugee protection has been conferred
- Is enrolled in full-time schooling in both the Spring 2017 semester and the Autumn 2017 semester
- Is a post-secondary student studying either communications, customer service fields, marketing, caregiving and counselling, or not-for-profit fundraising
- Has strong interpersonal skills and is willing and able to work with and relate respectfully to co-workers and constituents
- Is self-motivated and a team player

Field of study to benefit from this position:

For the student studying not-for-profit management this will provide experience in creative fundraising. For the student studying caregiving and counselling this will provide hands-on experience in making and building relationships with people of all ages. The duties in this position will also benefit anyone pursuing a career in communications, customer service fields, and marketing by providing hands-on experience with donor relations, constituent care, and strategy creation and implementation.

Accountability:

The development intern is accountable to the development manager. It is crucial to understand and support the mission and core values of IFLC.

Mission:

Excellence in the Communication of Biblical Truth and its Application

Insight for Living Core Values:

Character in ourselves

Honour to others

Accountability for our motives and actions

Grace in our relationships

Excellence in our pursuits

Glory to our God

Joy in our atmosphere

To apply please submit a cover letter and resume to info@insightforliving.ca.

Applications will be received until April 13, 2017. We thank all applicants, however, only those selected for interviews will be contacted.